



County of Los Angeles  
**CHIEF ADMINISTRATIVE OFFICE**

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DAVID E. JANSSEN  
Chief Administrative Officer

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

June 13, 2007

To: Supervisor Zev Yaroslavsky, Chair  
Supervisor Gloria Molina  
Supervisor Yvonne B. Burke  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: David E. Janssen  
Chief Administrative Officer

**LOS ANGELES HOMELESS SERVICES AUTHORITY (LAHSA)**

On August 29, 2006, your Board directed the Chief Administrative Office (CAO) to report back on the best use of the \$2.0 million dollars that your Board set aside for the Los Angeles Homeless Services Authority. In particular, the CAO was asked to present recommendations regarding the implementation and costs associated with providing additional resources to LAHSA for fiscal staff training, fiscal reviews and full documentation reviews of the U.S. Department of Housing and Urban Development Continuum of Care grants.

Since August 29, 2006, my staff has had several discussions with LAHSA and your Board's homeless deputies to present recommendations on providing the additional resources to LAHSA to increase fiscal accountability and controls within LAHSA's fiscal infrastructure. Following significant discussion of the recommendations, it was agreed that further action on this item would be accomplished during the FY 2007-08 Proposed Budget process.

On May 23, 2007, my staff met with your Board's budget and homeless deputies to present the attached chart containing our recommendations to provide LAHSA with additional funding in the amount of \$2,890,000 to cover half of the costs for audit, accounting, fiscal, and contract monitoring positions necessary to remain in compliance with federal, state and local regulations. This funding will be available to LAHSA in FY 2007-08.

Each Supervisor  
June 12, 2007  
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This funding will increase LAHSA's capacity to effectively audit and provide technical assistance to contract service providers, as well as improve timeliness in contracting, fiscal management, and monitoring.

If you have any comments or questions, please contact me, or your staff may contact Rosemary Gutierrez of my staff at (213) 974-0564.

DEJ:SRH:DL  
GP:RMG:lbm

Attachment

c: Executive Officer, Board of Supervisors  
County Counsel  
Auditor-Controller  
Board of Supervisors, Homeless Deputies

LAHSA-bm

2006-07 ADOPTED BUDGET		2007-08 PROPOSED BUDGET		
<b>BASE BUDGET</b>		<b>BASE BUDGET</b>		<b>Variance</b>
Administrative Support	795,000	Administrative Support	795,000	-
Year Round Shelter Program	2,500,000	Year Round Shelter Program	2,500,000	-
Winter Shelter Program	500,000	Winter Shelter Program	500,000	-
County Counsel Services	10,000	County Counsel Services	10,000	-
	<b>3,805,000</b>		<b>3,805,000</b>	-
<b>ADJUSTED BUDGET</b>		<b>OFFICIAL PROPOSED BUDGET</b>		
Homeless Count - Biennial	409,000	Homeless Count - Biennial	-	(409,000)
		Operating Infrastructure	1,000,000	(1) 1,000,000
		Homeless Families Respite Center	2,000,000	(2) 2,000,000
		Emergency Response Team Expansion	299,000	(3) 299,000
<b>Total</b>	<b>4,214,000</b>	<b>Total Request</b>	<b>7,104,000</b>	<b>2,890,000</b>

- (1) Reflects additional funding to cover half of the costs for audit, accounting, fiscal, and contract monitoring positions necessary to remain in compliance with federal, state and local regulations. Funding will increase LAHSA's capacity to effectively audit, and provide technical assistance to contract service providers as well as to improve timeliness in contracting, fiscal management, and monitoring.
- (2) Reflects funding earmarked for a Families Respite Center.
- (3) Reflects funding to expand services of "rapid response" emergency response team Countywide. Covers half of the costs for 9.0 staff - each team comprised of 2.0 staff w/ a floating Supervising Emergency Response Team manager.